Corston Parish Council

**Chairman:** John Twist OBE **Clerk:** John V May 9 Meadlands, Corston, Bath BA2 9AS

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**MINUTES OF THE CORSTON PARISH COUNCIL MEETING: 18th SEPTEMBER 2017**

**THE OPENING OF THE MEETING**

**1.** The Chair of the Parish Council, Councillor John Twist, opened the meeting at 7pm and welcomed Farmborough Ward Councillor Sally Davis, Corston Parish Councillors and Parishioners.

**2. CORSTON PARISH COUNCILLORS PRESENT**

The following Corston Parish Councillors were at the meeting: John Twist, Richard Blows, Gary Breckon, Susan Charles and Georgina Wynne.

**3. COUNCILLORS APOLOGIES FOR ABSENCE**

Apologies and reason for absence from the meeting had been received and accepted from Parish Councillors Christine Ingersent and Sheila Thomas.

**4. PARISHIONERS IN ATTENDANCE**

The following Parishioners were at the meeting: Diane Phillips and Rupert Mullins.

**5. DECLARATION OF COUNCILLOR’S PERSONAL INTERESTS IN THE AGENDA ITEMS AND PARISH COUNCIL BUSINESS**

Corston Parish Councillor Georgina Wynne declared an interest in planning application 17/03041/FUL, 28 Meadlands, Corston and excluded herself from discussion of this agenda item.

**6. CONFIRMATION OF THE MINUTES OF THE CORSTON PARISH COUNCIL MEETING HELD ON 19TH JULY 2017**

Councillor Georgina Wynne advised the meeting that paragraph 2 of the Minutes of 19thJuly recorded apologies for absence from Councillor Sheila Thomas who did attend that meeting. The Chair accepted the amendment and asked the Clerk to amend the Minutes. **ACTION: CLERK**

The Minutes of the Council meeting held on 19thJuly 2017 were then **agreed** and signed by the Chair.

**7. GENERAL ACTIONS ARISING FROM THE MINUTES OF 19TH JULY 2017**

**Page 1, The installation of a defibrillator and a practical demonstration: The Clerk**

The Clerk said he had been unable to arrange a practical demonstration about the defibrillator cabinet and would endeavour to conduct a demonstration soon. **ACTION: CLERK**

**Page 2, Review of the Parish Council’s Standing Orders: Chair, Vice-Chair and Clerk**

The Chair advised the Council that this subject remained under review.

**ACTION: CHAIR, VICE-CHAIR, AND CLERK**

**Page 2, Issues raised by Parishioners: Saltford pedestrian signals on the A4: The Clerk**

The Clerk informed the Council that B&NES Traffic Division had advised the Saltford Parish Council that the pedestrian controlled signals did not require adjustment.

**Page 4, Review of B&NES Parish Charter Consultation: The Clerk**

The Clerk confirmed that he had sent the completed Consultation Document to B&NES.

**Page 4, Neighbourhood Watch Scheme: The Clerk**

The Chair advised the Council that regrettably only three residents had volunteered to help with the creation of a new Neighbourhood Watch Scheme for Corston. As this was too few to create a viable scheme the Parish Council **agreed** to cancel their endeavour to introduce a new local Neighbourhood Watch Scheme.

**Page 5, The Clerk’s Reports: Visit by Marlborough College**

The Clerk advised the Council that he would advise Parish Councillors when the visit had been completed.

**END OF THE GENERAL ACTIONS FROM THE MINUTES OF 19THJULY 2017**

**8. FINANCIAL BUSINESS**

**a) Review of the financial actions in the Minutes of 19thJuly 2017**

**Page 2, Claim by the Clerk for a refund of VAT payments: The Clerk**

The Clerk advised the Council that his claim for a refund of VAT payments had been authorised.

**Page 2, Review of the Parish Council’s Asset Register: The Chair/Clerk**

Following discussion, the Council **agreed** to delete the redundant Gang Mower from the Asset Register. The Chair advised the Council that he and the Clerk would continue their review of the Council’s Asset Register. **ACTION: CHAIR/CLERK**

**Page 2, Adoption of the village telephone kiosk**

The Clerk advised the Council that the contract with BT for the Parish Council to adopt the village telephone kiosk for £1 had been completed. Following discussions, the Council agreed to seek ideas from residents how the kiosk could be used for the benefit of the village. **ACTION: CLERK**

**END OF THE FINANCIAL ACTIONS FROM THE MINUTES OF 19THJULY 2017**

**b) Review of the General Fund and the Bank reconciliation; The Clerk**

The Clerk gave the Council a verbatim report of the Council’s General Fund and the Council’s bank Account. After discussion, the Councillors **agreed** with his presentation of the accounts. The Clerk will provide Councillors with a summary of the Accounts before the next Council meeting on 13thNovember 2017. **ACTION: CLERK**

**c) Annual review of the Playing Field and its maintenance costs**

Following discussion, the Council **agreed** that an ex-gratia payment of £300 should be made to Paul and James Wynne towards the fuel and maintenance costs of the equipment they use to care for the Playing Field, the Brook and Valley Field. Councillor Susan Charles proposed the award of an ex-gratia payment of £300 and Councillor Richard Blows seconded the proposal. The proposal was carried unanimously by a show of hands. **ACTION: CLERK**

**d) Donation from the 2017 Corston Country Fair Group**

The Chair informed the Council that the 2017 Corston Country Fair Group had donated £1100 to the Parish Council to help towards the costs of maintaining the Playing Field, the Brook and Valley Field. On behalf of the Corston Parish Council, the Chair had written to Richard Bush, the Coordinator of the Corston Country Fair Group thanking the Group for their generous donation.

**e) BT Broadband internet access in the village hall**

The Chair advised the Council that agreement had been reached with the Village Hall Committee to install BT Broadband in the Village Hall. The Parish Council would apply for a grant towards the cost of the installation and the running costs up to 31st March 2019. From 1st April 2019 the cost of the Broadband service will be shared between the Parish Council and The Village Hall Committee on a 50/50 basis. **ACTION: CLERK**

**9. PLANNING APPLICATIONS**

**Review of current planning applications**

17/02922/FUL The erection of a dwelling on land between Barton House and Laburnum Cottage.

**The Chairman advised the Council that this planning application had been withdrawn.**

17/03041/FUL 28, Meadlands. The erection of a single storey rear extension.

After discussion of the revised drawings, the Council **agreed** that they remained unable to support the application and would advise B&NES that a REFUSE decision is still considered appropriate.

**Objection raised by the Parish Council**

17/03092/FUL Glenavon, Corston Lane. Demolition of a garage and the erection of a single storey.

**Permitted by B&NES**

17/03299/TCA Forge House, The Barton. Reduce the height of a Holly tree. **Permitted by B&NES**

17/03376/TCA Hill House, The Barton. Replace a Lawson Cypress tree. **Permitted by B&NES**

17/03747/TCA St. Teresas Nursing Home. Felling trees. **Permitted by B&NES**

17/04075/TCA 7, The Paddock. Prune a tree. **Approved by B&NES subsequent to the PC meeting**

**10. CORSTON CONSERVATION AREA APPRAISAL: THE VICE-CHAIR**

Councillor Richard Blows advised the Council that he expected to soon to meet Rod Millard, B&NES Conservation Officer and together agree the Corston Area Appraisal document. Their objective is to complete the document in early 2018 and formally launch it as part of a Corston Local History Group event in autumn 2018.

**11. THE DEVELOPMENT OF THE COUNCIL’S WEBSITE: VICE-CHAIR**

Councillor Richard Blows said that he was engaged in developing the Parish Council’s website and that it would soon be ready to be launched. The Council temporarily adjourned to the main hall where Councillor Richard Blows gave an interesting demonstration of the prototype version of the Corston Parish Council website. The Chair encouraged Parish Councillors to agree to have their photographs and a short biography added to the PC’s website before the official launch.

**12. REVIEW OF WoE COMBINED AUTHORITY SPATIAL PLAN, B&NES NEW LOCAL PLAN AND HELAA 2017 REVIEW**

The Chair said that he and Councillor Susan Charles had attended a B&NES meeting about these subjects on 11th September. No detailed information on potential sites for development had been identified as arising from the current HELAA review. B&NES intended to publish a HELAA consultation document to Parish Councils in October 2017.

Other subjects discussed were: Removal from the West of England Joint Transport Study of the Saltford by-pass. Extending the A4174 Ring Road toward Whitchurch. Introduction of additional Metro Bus routes. Potential re-designation of areas of the Green Belt

**13. DISCUSSION OF B&NES ELECTORAL REVIEW OF WARD BOUNDARIES**

The Council discussed the subject and accepted that Farmborough Ward may need to reduce in size.

**14. DISCUSSION OF B&NES CHAIRMAN’S 2017 COMMUNITY AWARDS**

Following discussion, the Council identified worthy local candidates who could be nominated for the B&NES Chairman’s 2017 Community Award. The Clerk was asked to contact the individuals concerned and establish if they would agree to their names being put forward **ACTION: CLERK**

**15. DISCUSSION OF ALCA’s WEST OF ENGLAND STRATEGY PAPER**

The Council discussed the ALCA West of England Strategy document and endorsed it.

**16. REVIEW OF THE PROPOSED CHANGES TO THE ALCA CONSTITUTION**

The Chairman informed the Council that, after email consultation with the Councillors, he had sent a generally supporting reply to ALCA, via the Clerk.

**17. REVIEW OF THE CORSTON PARISH COUNCIL’S TASKS LIST**

The Council reviewed and updated the Council tasks list. Details are available on request.

**18. REVIEW OF THE B&NES WORKS REQUESTS**

The Council reviewed and updated the B&NES works list. Details are available on request.

**19. REVIEW OF MEETINGS ATTENDED BY COUNCILLORS AND FUTURE EVENTS**

Councillor Susan Charles attended a HealthWatch meeting on 6th September and also attended a B&NES strategic planning meeting with Councillor John Twist on 11thSeptember at which the B&NES New Local Plan and HELAA 2017 Review were discussed.

**20. ISSUES RAISED BY PARISHIONERS: THE CLERK**

The Clerk provided details of a proposal, submitted by Master Jacob Askew, for the construction of a Skate park in the playing Field. After discussion, the Council **agreed** that the Clerk should make enquiries about the feasibility of the proposal. **ACTION: CLERK**

**21. THE CLERK’S REPORTS**

The Clerk had no reports to make to the Council.

**22. THE DATE OF THE NEXT MEETING**

The next Corston Parish Council meeting will be held on Monday 13thNovember 2017.Early meetings of the Corston Parish Council in 2018 will be held on Monday 15th January and Monday 26thMarch.

Signed ......................................... Date .......................................

Councillor John Twist Chair of Corston Parish Council Email copies via the Parish Council’s Newsletter to: Corston Parish Councillors, Ward Councillor Mrs Sally Davis and approximately 90 Parishioners. A copy will also be displayed on the Parish Council’s notice board.