

# Corston Parish Council

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**Chair:** John Bravin

**Clerk: Alan Jenner**

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To: all Corston Parish Councillors

Saltford Ward Councillor Cllr Duncan Hounsell

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Corston Parish Council Noticeboard

Council Website

The Corston Parish Council Meeting will start at **7pm** on Wednesday, 15<sup>th</sup> July 2020

Due to current COVID-19 Government restrictions the meeting will be conducted as an online digital virtual meeting using the Zoom application link available on the Council's website.

The link for the Zoom meeting will be posted separately on the website.

**The Chair will lead on an Agenda item unless otherwise stated**

## AGENDA

**1. The opening of the meeting including its conduct under Zoom and public participation (JB)**

**2. Councillors present (AJ)**

**3. Councillors apologies and reason for absence from the Parish Council meeting (AJ)**

**4. Parishioners in attendance and hear from any person who wishes to address the Council (JB/AJ)**

***NB. Parishioners are asked to raise any issues as early as possible before a meeting of the Parish Council with either the Parish Clerk or a Parish Councillor and indicate if they wish to speak at the meeting or that they are content for their matter be represented by the Clerk or a Councillor.***

**5. Declaration of Councillor's personal interests in the Agenda items and Parish Council business (JB)**

**6. Confirmation of the Minutes of the Corston Parish Council meeting 15.05.2020**

**7. Matters arising from the Minutes (AJ)**

**8. Saltford Ward Councillor's Report (DH) - including update on A39 cycle track, new 40 mile limit and finger post refurbishment.**

**9. COVID-19 Corston PC Community Helpline and Local Volunteers - Review options for future function (JT)**

**10. Financial Business (AJ)**

- a. Approval of income and expenditure and signing of AGAR and exemption certificate. Approval of public notification of right to inspect or challenge accounts from 16.07.2020 for 30 days. Approval of sending exemption certificate to External Auditor.
- b. Internal Audit report discussion on 16 actions arising and agree response to auditor.
- c. VAT reclaim - next steps
- d. Bank mandate - switch to Unity bank next steps
- e. Review of the Parish Council's annual insurance - confirmation of payment

**10. Review of SOs and FRs (JB/AJ)**

**11. Planning applications (AJ)**

**12. Review of meetings attended by Councillors and future diary dates**

**13. The Clerk's report**

- a. Overgrown hedges in The Slip- progress report
- b. Fly Tipping in Meadlands - next step
- c. Village Hall Projector- progress report
- d. The playing field access policy - update & next step
- e. The playground repairs and maintenance – update
- f. Corston Road markings and signage - update if any
- g. Lighting in the slip - payment of £40 to be made
- h. Maintenance of the Valley Fields - update on wire mesh and dredging quotes
- i. Reopening the playground - agree date & signs and consider risk assessment
- k. Ashton hill footpath clearance & hedges overgrown
- l. Community orchard - progress report (KE to contribute)
- m. ALCA subscription - agree CPC response
- n. Two headed man car parking - status report
- o. BANES litter signs - do we order some?

**15. Approach by Rugby Club to hire the Recreation Field (AJ)**

**15. Future meetings and agenda items:**

**Wednesday 16th September 2020**

**Wednesday 11th November 2020**

**Wednesday 13th January 2021**

**Wednesday 10th March 2021**

**Wednesday 12th May 2021**

**Alan Jenner**

**Clerk to Corston Parish Council**

**7<sup>th</sup> July 2020**