

# Corston Parish Council

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**Chair:** John Bravin

**Clerk: Alan Jenner**

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To: all Corston Parish Councillors

Saltford Ward Councillor Cllr Duncan Hounsell

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Corston Parish Council Noticeboard

Council Website

The Corston Parish Council Meeting will start at **7pm** on Wednesday, 16<sup>th</sup> September 2020

Due to current COVID-19 Government restrictions the meeting will be conducted as an online digital virtual meeting using the Zoom application link available on the Council's website.

**The Chair will lead on an Agenda item unless otherwise stated**

## AGENDA

1. The opening of the meeting including its conduct under Zoom and public participation (JB)
2. Councillors present (AJ)
3. Councillors apologies and reason for absence from the Parish Council meeting (AJ)
4. Parishioners in attendance and hear from any person who wishes to address the Council (JB/AJ)

***NB. Parishioners are asked to raise any issues as early as possible before a meeting of the Parish Council with either the Parish Clerk or a Parish Councillor and indicate if they wish to speak at the meeting or that they are content for their matter be represented by the Clerk or a Council***

5. Declaration of Councillor's personal interests in the Agenda items and Parish Council business (JB)
6. Confirmation of the Minutes of the Corston Parish Council meeting 15.07.2020 (JB)
7. Matters arising from the Minutes not otherwise covered elsewhere in the Agenda (AJ)
8. Saltford Ward Councillor's Report (DH)
9. Village matters (SC)

- Fixing of signs on lampposts for Child help/Abuse helplines
- Village Post office and community needs
- Apples in the slip
- Cutting of tree near sub-station

## **10. Financial Business (AJ)**

- **Approval of income and expenditure and budget report**
- **Bank mandate - switch to Unity bank next steps**
- **Cash discrepancy for donation from February market of 15 pence more than recorded in the receipt.**
- **Financial Risk Register**
- **Clerk Salary- tax treatment of payments**
- **VAT reclaim**

**11. Review of SOs and FRs currently adopted and to resolve that the Council will amend and adopt the model standing order and financial regulations circulated to Councillors attached to an email (AJ)**

**12. Freedom of Information Policy and Publication Scheme. Council to consider draft documents and resolve and publish on the website the Freedom of Information Statement and Publication Scheme statement. (AJ)**

**13. Asset register -progress on a new version and discussion and approval of Clerk authorisation to retain a valuer for playground equipment and shelters in the recreation ground**

**14. To consider refurbishment of the finger-post sign at the junction of Longwood Lane and Gypsy Lane and to approve any expenditure.**

**15. To consider requesting that B&NES Council puts into a future works programme the restoration of the footpath adjacent to the A39 from near the Two-Headed Man junction to the Wheatsheaf pub, the path having become overlaid with vegetation.**

## **16. Planning applications (AJ)**

**Richard Blows-20/03416/TCA notification to reduce size of Yew Tree at Laburnam Cottage**

**Mrs Fleming -20/03146/TCA notification of tree work in conservation area at Marlborough 7 The Paddock, Corston**

**17. Review of meetings attended by Councillors and future diary dates including if the November meeting should be held in the Village Hall or by Zoom**

## **18. The Clerk's report**

- **Parking in Corston Lane**
- **Curo meeting for Meadlands**
- **Litter sign PC to resolve which version of the sign to use whether to use the BANES version or a different one**
- **Approval of letter to residents re playing field access policy**
- **The playground repairs and maintenance – update also can the clerk arrange for willow to be cut back**
- **Corston Road markings and signage - update**
- **Speeding through Corston on A 39 speed cameras and voluntary help for monitoring of speed**

- **Maintenance of the Valley Fields - update on wire mesh and dredging quote**
- **Website**
- **Community orchard - progress report including discussions with Malcolm Lippiatt (KE)**
- **Picnic tables- consideration of installing non- moving restraints on the tables (JT/AJ)**

**19. Future meetings and agenda items:**

**Wednesday 11th November 2020**

**Wednesday 13th January 2021**

**Wednesday 10th March 2021**

**Wednesday 12th May 2021**

**Alan Jenner**

**Clerk to Corston Parish Council**

**7 September 2020**