

# Corston Parish Council

**Chair:** John Bravin

**Clerk:** Alan Jenner

19 Gores Park,

High Littleton

BS39 6YG

Telephone: 07485 003489

email: corstonparishclerk@outlook.com

To: all Corston Parish Councillors  
Saltford Ward Councillor Cllr Duncan Hounsell  
Corston Parish Council Noticeboard  
Council Website

Telephone: 07919 927 087

The Corston Parish Council Meeting will be held at Corston Village Hall and start at **7pm** on Wednesday, 14th July 2021

**The Chair will lead on an Agenda item unless otherwise stated.**

**Timing of the consideration of an item on the Agenda set out below is a guide only and it may be heard earlier or later than that time in the meeting**

## **AGENDA**

Timing	Information or Decision	Item & Decision Required	Lead
7.00	Information	<b>1. The opening of the meeting including its conduct with public participation</b>	JB
7.05	Information	<b>2. Councillors present</b>	AJ
	Information	<b>3. Councillor apologies and reason for absence from the Parish Council meeting</b>	AJ
	Information	<b>4. Parishioners in attendance</b>  <i>NB. Parishioners are asked to raise any issues as early as possible before a meeting of the Parish Council with either the Parish Clerk or a Parish Councillor and indicate if they wish to speak at the meeting or that they are content for their matter be represented by the Clerk or a Councillor</i>	AJ
7.10	Information	<b>5. Declaration of Councillor's personal interests in the Agenda items and Parish Council business</b>	JB
	Decision	<b>6. Approval of the Minutes of the Corston Parish Council meeting 05.05.2021</b>	JB
	Information	<b>7. Matters Arising from the minutes not covered in the agenda</b>  7.1 Playground equipment now repaired. 7.2 Clerk has Pavilion keys and has made inspection and reported to Council members on it. 7.3 Trailer removed from recreation ground. 7.4 email contact list updated and service now up and running	JB

		again. 7.5 Support for A39 improvements filed	
7.15	Information	<b>8. Saltford Ward Councillor's Report</b>	DH
7.25	Information	<b>9. Community Orchard Project Update</b>	KE
7.35	Information	<b>10. Community Led Housing Project update</b>	RB
7.40	Information	<b>11. Corston Brook survey</b>	JB
7.45	Information	<b>12. Safety Barriers at the entrance to Recreation Ground from Meadlands</b>	SC
	Decision	<b>Council to resolve to purchase safety barriers and decide on specification of type and size. Clerk to investigate cost of safety barriers and purchase and install subject to specification and limit on price.</b>	
7.55	Information	<b>12. Clerk's Report</b>  12.1 AGAR published and advertised. Filed with external auditors who have made no observations. 12.2 VAT claim not yet acknowledged by HMRC. Clerk has sent a chasing letter for an answer. 12.3 Cash ledger and comparison of expenditure against budget as at 30.06.2021 will be before the meeting with clerk commentary. 12.4 Recommendation of Auditor to not alter formula in excel cashsheet adopted. 12.5 a stamp for approval of payments purchased. 12.6 a new printer purchased by the clerk as his old one failed. The new one is also an Epson but with a much better ink economy which should see less expenditure over time. Invoice addressed to him as the clerk so VAT can be claimed by Council if it reimbursing clerk for the purchase. Decision needed see below. 12.7. £1,000 for Orchard Project has been received and is in the bank account reserved for that project. 12.8 Internal Audit of paper copies of income and expenditure by JT as non-bank mandate Council member will be undertaken for quarter ending 30.06.2021 with paper copies left with him at the meeting on 14th July as it is now face to face. 12.9 Unity bank transfer from Lloyds needs new mandate signed for the application. Mandate will be before the meeting for approval and signature. The application allows for all transactions on Lloyds account including meeting of standing orders to be maintained until the second the new bank accepts the transfer. It will automatically initiate existng standing orders in the new account. 12.10 Status of Zoom subscription- renewed for this year 12.11 Clearing of A4 pavement near Wheatsheaf 12.12 Request for repair of access path to Recreation Field and replacement of bollard. Width of access path 12.13 Cyber risk insurance 12.14 Notice for dog bins 12.15 Seat for Julie Miller	AJ

		<b>Decision Required</b> 12.16 Approve expenditure incurred and to be incurred set out in the Clerk's report.	
8.05	Decision	<b>13. Planting of Tree by family of Raymond John Stevens in his memory.</b>  <b>Information</b> The family would like to plant a memorial tree in his name, at the brook at the bottom on the playing field meadlands Corston , As he was one of the first people to create a haven for the locals with building a wooden bridge and clearing of the picnic area.  <b>Decision</b>  Council to resolve to agree to the planting of a memorial tree and for a meeting with the family by the clerk and a Council member to agree on type of tree and location.	AJ
8.10	Decision	<b>14 . Policy on unreasonable behaviour</b>  <b>Decision Required</b> CPC to resolve to adopt policy circulated by JB as amended suggested by JT and for it to be published.	JB
8.20	Information	<b>15. Report to Council on meeting with Daniel Parr of BANES and Nick Mould of Duchy</b>  proposed remedial works by BANES on Recreation Ground concerning high pressure jetting in chambers underneath the ground to clear blockage	AJ
8.30	Information And Decision	<b>16. Purchase of Replacement Goalposts</b>  <b>Information</b> KE will report on the answers to the football goalposts questionnaire in a paper circulated in advance of the meeting.  <b>Decisions Required</b> To purchase replacement goalposts for the playing field and their location on the field, up to an agreed value set by Council in this resolution.	KE
8.40	Information	<b>17. Curo</b>  meeting took place over concerns of grass cutting of Japanese Knotweed. Council has been circulated by the Chairman of exchanges of emails with Curo following the meeting and subsequent discussions.	JB
8.50	Information	<b>18. Planning Applications</b>  <b>21/02325/FUL 34 Meadlands Corston application by Mr N Moore for erection to two storey rear extension</b>  <b>Council made observations on siting of window in application and filed opposition for application as presented.</b>	AJ

		<p><b>21/02521/FUL Ashton House, Ashton Hill Corston application by L Burger for provision for replacement fencing following demolition of a single story garage and boundary wall</b></p> <p><b>Council observed that this is in a conservation area and replacement of the boundary wall with a fence is opposed by the Parish Council.</b></p>	
8.55	Information	<b>19. Village Concerns</b>	SC
9.00	Information	<b>20. Review of meetings attended by Councillors &amp; future diary dates</b>	JB
9.05	Information	<p><b>21. Future meetings and agenda items:</b></p> <p><b>Wednesday 15th September 2021</b>  <b>Wednesday 10<sup>th</sup> November 2021</b>  <b>Wednesday 12<sup>th</sup> January 2022</b></p> <p><b>Confidential discussion</b></p>	

**Alan Jenner, Clerk to Corston Parish Council 30 June 2021**