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Corston Parish Council

Chair: John Bravin

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MINUTES of the Corston Parish Council Meeting held on 14th July 2021

Item
1. The opening of the meeting including its conduct with public participation Chairman opened the meeting and welcomed all back to the Hall after a long period of remote meetings
2. Councilors present John Bravin (JB), John Twist (JT), Susan Charles (SC), Katharine Evans (KE), Georgina Wynne (GW) and Ward Councillor Duncan Hounsell (DH) and Clerk Alan Jenner (AJ)
3. Councilor apologies and reason for absence from the Parish Council meeting Apologies received and RESOLVED to accept the explanation for non- attendance due to work from Richard Blows (RB) and Gary Breckon (GB).
4. Parishioners in attendance Mr Kevin Shephard was a parishioner in attendance
5. Declaration of Councillor's personal interests in the Agenda items and Parish Council business GW declared conflict of interest in item 12.17
6. Approval of the Minutes of the Corston Parish Council meeting 05.05.2021 Minutes Minutes of meeting of 5 May 2021 were APPROVED and signed by JB were APPROVED and signed by JB
7. Matters Arising from the minutes not covered in the agenda 7.1 Playground equipment now repaired. 7.2 Clerk has Pavilion keys and has made inspection and reported to Council members on it. 7.3 Trailer removed from recreation ground. 7.4 email contact list updated and service now up and running again. 7.5 Support for A39 improvements filed Matters arising from the minutes were noted as above. Correction by Clerk to 7.5 as support for A39 improvements not yet filed but will be. Also council asked clerk to sent a regular email update on events to parishioners who have indicated that they wish to be on the circulation list
8. Saltford Ward Councillor's Report DH gave Ward Councillor report. Any member of the public who would like to see a copy of the report may request one by email to him
9. Community Orchard Project Update KE gave community orchard update. RESOLVED to authorise Clerk to transfer the £1,000 from the Bank account to the Bank account of the Orchard CIC when evidence provided it had been formed and approved. For clarity, this payment is the funds from a BANES grant held temporarily by the Parish Council and is not money from the Corston Parish Council budget. Clerk to send email to parishioners giving up to date position of Orchard Project and to include diagram of the Orchard

Project planned layout. This will be the last communication by the PC itself as the CIC is now autonomous and has its own mailing list.

10. Community Led Housing Project update

With RB absent, JB gave an update on this project

11. Corston Brook survey

JB gave results of the Bristol Avon River Trust (BART) WaterBlitz survey he had participated in. The measurement indicated a moderately elevated nitrate concentration and a low phosphate concentration. Overall the brook has a good ecological status. RESOLVED for Clerk to seek quotation to check the water quality in the Brook including approaching Duchy to establish if it can assist in this. Post meeting note: BART have provided details of the macroinvertebrate survey conducted in 2017 which concluded that although there is a low flow rate for much of the year, there is a good variety of available habitat and that the water quality is good enough to support a wide diversity of wild life.

12. Clerk's Report

12.1 AGAR published and advertised. Filed with external auditors who have made no observations.

12.2 VAT claim now received of £1075.86.

12.3 Cash ledger and comparison of expenditure against budget as at 30.06.2021 will be before the meeting with clerk commentary.

12.4 Recommendation of Auditor to not alter formula in excel cashsheet adopted.

12.5 A stamp for approval of payments purchased.

12.6 A new printer purchased by the clerk as his old one failed. Expenditure of Clerk on computer printer, inkpad and receipt stamp and covid 19 cleaning materials APPROVED as expense of Council for £228.13 with VAT from that reclaimable in due course

12.7. £1,000 for Orchard Project has been received and is in the bank account reserved for that project.

12.8 Internal Audit of paper copies of income and expenditure by JT as non-bank mandate Council member will be undertaken for quarter ending 30.06.2021 with paper copies intended to be left with him at the conclusion of the meeting on 14th July.

12.9 Unity bank transfer from Lloyds needs new mandate signed for the application.

Unity Bank transfer mandate needs signature of RB and GB and clerk will approach them as they were absent from meeting to take that forward

12.10 Status of Zoom subscription

Council will review in January 2022 if Zoom subscription is renewed in May 2022

12.11 Clearing of A4 pavement near Wheatsheaf

12.12 Request for repair of access path to Recreation Field and replacement of bollard.

Width of access path

Repair to bollard and path surface to be addressed by occupants of 34 Meadlands. The access path width remains within limits required for emergency vehicles. SC to investigate types and cost of safety barriers

12.13 Cyber risk insurance

Council RESOLVED not to purchase separate cyber insurance. JB will undertake risk audit of laptop and consider necessary cyber protection. Email addresses for each council member to be obtained

12.14 Notice for dog bins

Dog bin notices requesting only dog waste in placed in the dog bins are ordered

12.15 Seat for Julie Miller

Seat of Julie Miller type discussed and Council RESOLVED to purchase Oak replacement for centre of village with Clerk authorised to purchase replacement with same dimensions. Plaque for Julie Miller to be provided by family. Donation by Family to cost.

12.16 State of Corston Roads

Clerk to do a survey of the roads with JT assistance and prepare a paper for submission to Highways requesting action.

12.17 request for party by Angela Carter

APPROVED with suitable parking promised by event holders away from Meadlands as a condition of it going ahead.

13. Planting of Tree by family of Raymond John Stevens in his memory.

Council to RESOLVED to agree to the planting of a memorial tree subject to a meeting with the family by the clerk and a Council member to agree on type of tree and location.

14 . Policy on unreasonable behaviour

RESOLVED to adopt policy and for it to be published on website.

15. Report to Council on meeting with Daniel Parr of BANES and Nick Mould of Duchy

RESOLVED to meet with BANES to discuss remedial works on Recreation Ground concerning drain blockage

16. Purchase of Replacement Goalposts

RESOLVED to purchase new goal posts with location of them deferred to a later meeting by reference to a drawn up plan showing location, size of goalpost and cost of installation.

17. Curo

Concern on cutting of grass with knotweed in it still something to be monitored and reported to Curo as required.

18. Planning Applications

21/02325/FUL 34 Meadlands Corston application by Mr N Moore for erection to two storey rear extension

Council made observations on siting of window in application and filed opposition for application as presented. Post Meeting note: Application was amended in accordance with CPC comments and subsequently Permitted

21/02521/FUL Ashton House, Ashton Hill Corston application by L Burger for provision for replacement fencing following demolition of a single story garage and boundary wall

Council observed that this is in a conservation area and replacement of part of the boundary wall with a fence is opposed by the Parish Council.

21/03260/TCA Tanglewood - Sycamore 3.5m crown reduction.

No Objection

21/03115/TCA Tanglewood - Ash dieback diagnosed - Fell.

No Objection on condition that stonework posts removed to gain access are reinstated as original as this work is located within the Corston Conservation Area.

21/03223/TCA Barn Close Cottage - Larch Fell.

Location photograph shows excessive growth makes the Larch unsuited to its location. No Objection

19. Village Concerns

James Wynne will be requested to look at state of oak tree in the Valley Field and the hanging tree SC said Defib machine now running again. BT manhole cover now repaired. Clerk to look at possibility of a larger information sign on Defib machine to call 999.

Arrange for the overgrown vegetation on the Barton Steps to be cut back. JT actioned to contact Colin Hale with a request to undertake.

PMN: Colin has confirmed that he will undertake during week commencing Monday 26th July 2021.

20. Review of meetings attended by Councillors & future diary dates

No clash of future meetings with dates of Parish Liason Meetings. JB updated on Environs committee meeting and it has now a new Chairman (Chair Kelston PC)

21. Future meetings and agenda items:

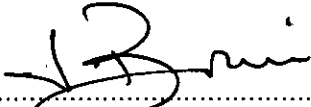
Wednesday 15th September 2021
Wednesday 10th November 2021
Wednesday 12th January 2022

Confidential discussion

Meeting closed 10:11pm

Alan Jenner, Clerk to Corston Parish Council

Approved as a true minute of the meeting of 14.07.2021 at the Council meeting of 14.09.2021



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John Bravin, Chairman