**Corston Parish Council**

**Chair:** John Bravin **Clerk: Alan Jenner** 19 Gores Park,

 High Littleton

BS39 6YG

 Telephone: 07485 003489

email:  [corstonparishclerk@outlook.com](https://d.docs.live.net/a773fc7eac8248a4/Desktop/corstonparishclerk%40outlook.com)

To: all Corston Parish Councillors

Saltford Ward Councillor Cllr Duncan Hounsell Telephone: 07919 927 087

Corston Parish Council Noticeboard

Council Website

The Corston Parish Council Meeting will be held at Corston Village Hall and start at **7.30pm** on Wednesday, 11th May 2022

**The Chair will lead on an Agenda item unless otherwise stated.**

**Timing of the consideration of an item on the Agenda set out below is a guide only and it may be heard earlier or later than that time in the meeting**

 **AGENDA**

|  |  |  |  |
| --- | --- | --- | --- |
| **Timing** | **Information or Decision** | **Item & Decision Required** | **Lead** |
| 7.30 | Information | **1. The opening of the meeting including its conduct with public participation** | JB |
| 7.35 | Information | **2. Councillors present** | AJ |
| Information | **3. Councilor apologies and reason for absence from the Parish Council meeting** | AJ |
| Information | **4. Parishioners in attendance***NB. Parishioners are asked to raise any issues as early as possible before a meeting of the Parish Council with either the Parish Clerk or a Parish Councillor and indicate if they wish to speak at the meeting or that they are content for their matter be represented by the Clerk or a Councillor* | AJ |
| 7.40 | Information | **5. Declaration of Councillor’s personal interests in the Agenda items and Parish Council business** | JB |
| Decision | **6. Approval of the Minutes of the Corston Parish Council meeting 09.03.2022****6a. Election of the Chairman and Vice Chairman of the Council** | JBAJ |
| Information | **7. Matters Arising from the minutes not covered in the agenda**7.1 Oak Bench.7.2 Path re Proteam7.3 New Bank account.7.4 Emptying dogbins- Greenways comment7.5 smart meter for EDF- Pavillion.7.6 draft wording for planning applications7.7 provision of paper documents by Clerk to John Twist7.8 Final report of Arborist7.9 APM Clerk discussion with GB7.10 Consideration of the items on the CPC Action List circulated by JB  | JB |
| 7.25 | Information | **8. Saltford Ward Councillor’s Report** | DH |
| 7.35 | InformationAnd Decision | **9. Village Concerns** | SC |
| 7.55 | Information | **10. Jubilee events** | JB |
| 8.10 | InformationAnd Decision | **11. Clerk's Report** 11.1 AGAR and Cashbook and updated Asset Register11.2 Auditor report11.3 Income and expenditure report11.4. Approval of expenditure on schedule attached**Decisions Required**11.1Resolve to approve signing of AGAR by Chairman and instruction to Clerk to post the same and advertise it including releasing to external auditor. Resolve to note and receive the cashbook and final end of year accounts to 31.03.2022. Resolve to approve the updated asset register and instruct the clerk to file a copy on the website.11.2 Resolve to approve recommendations of Auditor and to implement the same and approve the Clerk’s response to the auditor. 11.3 Resolve to note the income and expenditure report11.4 Resolve to approve payment of the expenditure on the Schedule attached and Chairman to initial copies of invoices at the meeting. | AJ |
| 8.30 | Information and Decision | **12.** To hear verbal report of clerk on performance of the laptop and from Clerk and Chairman on problems with email list andwebsite**Resolution** to approve purchase of new laptop with better memory and switching of website hosting to Parishcouncil.net or other provider | JB/AJ |
| 08.30 | Information | **13. Review of meetings attended by Councillors & future diary dates** | JB |
| 08.35 | Information | **14. Future meetings and agenda items:**Wednesday 13th July 2022Wednesday 14th September 2022Wednesday 9th November 2022 |  |
|  |  |  |  |

**Alan Jenner, Clerk to Corston Parish Council 04.05.2022**