**Corston Parish Council**

**Chair:** John Bravin **Clerk: Alan Jenner** 19 Gores Park,

High Littleton

BS39 6YG

Telephone: 07485 003489

email:  [corstonparishclerk@outlook.com](https://d.docs.live.net/a773fc7eac8248a4/Desktop/corstonparishclerk@outlook.com)

To: all Corston Parish Councillors

Saltford Ward Councillor Cllr Duncan Hounsell Telephone: 07919 927 087

Corston Parish Council Noticeboard

Council Website

The Corston Parish Council Meeting will be held at Corston Village Hall and start at **7.00pm** on Wednesday, 12th October 2022

**The Chairman will lead on an Agenda item unless otherwise stated.**

**Timing of the consideration of an item on the Agenda set out below is a guide only and it may be heard earlier or later than that time in the meeting**

**AGENDA**

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| **Timing** | **Information or Decision** | **Item & Decision Required** | **Lead** |
| 7.00 | Information | **1.** The opening of the meeting including its conduct with public participation | JB |
| 7.05 | Information | **2.** Councillors present | AJ |
| Information  And  Resolution | **3.** Councilor apologies and reason for absence from the Parish Council meeting | JB/AJ |
| Information | **4.** Parishioners in attendance  *NB. Parishioners are asked to raise any issues as early as possible before a meeting of the Parish Council with either the Parish Clerk or a Parish Councillor and indicate if they wish to speak at the meeting or that they are content for their matter be represented by the Clerk or a Councillor* | AJ |
| 7.10 | Information | **5.** Declaration of Councillor’s personal interests in the Agenda items and Parish Council business | RB |
| Decision | **6.** Approval of the Minutes of the Corston Parish Council meeting 13.07.2022 | RB |
| Information | **7.** Matters Arising from the minutes not covered in the agenda  7.1 Oak Bench.  7.2 Path re PROW team feedback  7.3 New Bank account.  7.4 Computer laptop renewal  7.5 smart meter for EDF- Pavillion.  7.6 draft wording for planning applications  7.7 Sign above defib machine outside Post Office  7.8 altering our website look  7.9 Valley Field tree removal and replanting  7.10 Review of CPC action list not otherwise covered under matters arising  7.11 Website improvement  7.12 leaves in Corston Lane | AJ |
| 7.20 | Information | **8.** Saltford Ward Councillor’s Report | DH |
| 7.30 | Information | **9.** Community Led Housing Project | LL |
| 7.40 | Information  And  Decision | **10.** Clerk's Report  10.1 Cashbook and updated Asset Register  10.3 Income and expenditure report  10.4 Review of Internal Auditor choice  10.5 Review of 10th September 2022 budget report from clerk and adjustment to budget to increase projected expenditure.  Decisions Required  10.6 Resolve to note the income and expenditure report  10.7 Resolve to approve payment of the expenditure on the Schedule attached (including purchase of equipment for litter pickers)  10.8 Note the Clerk budget report under 10.5 Resolve to adjust the budget to increase projected expenditure to end of year as set out in the report. | AJ |
| 7.50 | Information and Decision | **11.** Review of Governance and Policy documents of the Council and resolution to affirm those documents as amended. Clerk written report to follow prior to meeting | AJ |
| 8.05 | Village Concerns | **12.** Information update including issue raised about the hanging tree by Martin Seymour | SC/AJ |
| 8.20 | Information | **13.** Review of meetings attended by Councillors & future diary dates | JB |
| 8.25 | Information | **14.** Future meetings and agenda items:  Wednesday 9th November 2022  Wednesday 11th January 2023  Wednesday 15th March 2023  Wednesday 10th May 2023  Wednesday 12th July 2023  Wednesday 13th September 2023  Wednesday 15th November 2023 |  |
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**Alan Jenner, Clerk to Corston Parish Council 15.09.2022**