**Corston Parish Council**

**Chair:** John Bravin **Clerk: Alan Jenner** 19 Gores Park,

High Littleton

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To: all Corston Parish Councillors

Saltford Ward Councillor Cllr Duncan Hounsell Telephone: 07919 927 087

Corston Parish Council Noticeboard

Council Website

The Corston Parish Council Meeting will be held at Corston Village Hall and start at **7.00pm** on Wednesday, 10th May 2023

**The Chairman will lead on an Agenda item unless otherwise stated.**

**Timing of the consideration of an item on the Agenda set out below is a guide only and it may be heard earlier or later than that time in the meeting**

**AGENDA**

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| **Timing** | **Information or Decision** | **Item & Decision Required** | **Lead** |
| 7.00 | Information | **1.** The opening of the meeting including its conduct with public participation | JB |
| 7.05 | Resolution | **2.** Election of Chairman | AJ |
| Resolution | **3.** Election of Vice Chairman | AJ |
| Information  And  Resolution | **4.** Councilors present including Ward Councillor, apologies and reason for absence from the Parish Council meeting | AJ |
| Information | **5.** Parishioners in attendance  *NB. Parishioners are asked to raise any issues as early as possible before a meeting of the Parish Council with either the Parish Clerk or a Parish Councillor and indicate if they wish to speak at the meeting or that they are content for their matter be represented by the Clerk or a Councillor* | AJ |
| 7.10 | Information | **6.** Declaration of Councillor’s personal interests in the Agenda items and Parish Council business | AJ |
| Decision | **7.** Approval of the Minutes of the Corston Parish Council meeting 01/03. 2023 | AJ |
| Information | ***8.*** Matters Arising from the minutes not covered elsewhere in the agenda | AJ |
| 7.30 | Information  And  Decision | **9.** Clerk's Report  9.1 Cashbook and updated Asset Register  9.2 Note Internal Auditor Report  9.3 Note Budget Report from Clerk for year end 31.03.2023  9.4 Note Cashbook and final year position 31.03.2023  9.5 Consider and Resolve to approve AGAR for 2022/23 and for Chairman and Clerk to sign where required.  9.6 Resolve to authorise publication of the AGAR on the website and notice board and to be sent to external auditor.  9.7 Resolve to advertise the AGAR including in the period of advertisment the first 10 days of July and such advertisment to be put on the notice board and the website.  9.8 To note Income and expenditure report and note payments approved by finanical electronic approval system as set out in the Cashbook for 2023/24 produced to Council in the meeting.  9.9 To approve expenditure to be incurred as set out in the email sent by the Clerk to Councillors prior to the meeting  9.10 Consider and resolve to approve an insurance quote for new insurance cover from 1st June 2023 and to authorise the Clerk to accept one of the quotations received.  9.10. Resolve to approve Asset Register and instruct Clerk to put copy on the website. | AJ |
| 8.00 | Information  And Decision | **10.** Planning designation and consideration of area of outstanding value and to decide who is to prepare a paper for full Council consideration and for what meeting | Chair |
| 8.15 | Information | **11. Planning Decisions**  23/01367/TCA- comment filed of no objection following two Councillors indicating no objection to Clerk. As a consultation only these comments filed by Clerk with the Portal  23/00977/FUL only one comment received by Clerk that no objection and insufficient number of Councilors commented, during purdah, for a decision to be filed in the portal in the opinion of the Clerk as he had no delegated authority to determine the view of all Council. |  |
| 8.20 | Information | **12**. Village Concerns | SC |
| 8.30 | Information | **13.** Review of meetings attended by Councillors & future diary dates | Chair |
| 8.35 | Information | **14.** Future meetings and agenda items:  Wednesday 12th July 2023  Wednesday 13th September 2023  Wednesday 15th November 2023 | Chair |
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**Alan Jenner, Clerk to Corston Parish Council 3rd May 2022**