

Corston Parish Council

Chair: John Bravin

Clerk: Alan Jenner

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To: all Corston Parish Councillors
Saltford Ward Councillor Cllr Duncan Hounsell
Corston Parish Council Noticeboard
Council Website

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The Corston Parish Council Meeting will be held at Corston Village Hall and start at **7.00pm** on Wednesday, 12th July 2023

The Chairman will lead on an Agenda item unless otherwise stated.

Timing of the consideration of an item on the Agenda set out below is a guide only and it may be heard earlier or later than that time in the meeting

AGENDA

Timing	Information or Decision	Item & Decision Required	Lead
7.00	Information	1. The opening of the meeting including its conduct with public participation	JB
7.05			
	Information	2. Councillors present including Ward Councillor, apologies and reason for absence from the Parish Council meeting	AJ
	Information	3. Parishioners in attendance <i>NB. Parishioners are asked to raise any issues as early as possible before a meeting of the Parish Council with either the Parish Clerk or a Parish Councillor and indicate if they wish to speak at the meeting or that they are content for their matter be represented by the Clerk or a Councillor</i>	AJ
	Resolution	4. Co-option of proposed Councillor for Vacancy	JB
7.10	Decision	5. Declaration of Councillor's personal interests in the Agenda items and Parish Council business	AJ
	Information	6. Approval of the Minutes of the Corston Parish Council meeting 10.05.2023	AJ
	Information And Decision	7. Matters Arising from the minutes not covered elsewhere in the agenda 7.1 AGAR signed and uploaded to website. Notice of Right of Public to examine and question AGAR uploaded to website 22.06.2023 for period commencing 23.06.2023 to 04.08.2023.	AJ

		<p>7.2 AGAR with its exemption sent to external Auditor.</p> <p>7.3 Payroll software independently updated by RFO of Keynsham. Separate confidential report on PAYE of Clerk to be considered later in the meeting.</p> <p>7.4 CPC website has been improved and can now file events and documents in a user friendly way for users.</p> <p>7.5 Bank account</p> <p>7.6 Declarations of Acceptance filed on website</p> <p>7.7 Register of Interests</p> <p>7.8 Litter Hoops</p> <p>7.9 Security Bollard at Recreation Ground entrance (KS)</p> <p>7.10 Rewilding planting in area of recreation Ground (KE)</p> <p>7.11 Insurance renewed with Zurich 31.05.2023</p>	
7.25	Information	8. Ward Councillor's Report	DH
7.35	Information And Decision	<p>9. Clerk's Report</p> <p>9.1 Cashbook and updated Asset Register</p> <p>9.2 Budget Report from Clerk for period 01.04.2023 to 30.06.2023</p> <p>9.3 Note Cashbook to 30.06.2023 and resolve to approve expenditure entries on it by reference to attached copy invoices and bank statements</p> <p>9.4 To note confidential report on PAYE sent to Councillors and to resolve to authorise payment to Clerk of arrears of salary set out in that report.</p> <p>9.5 to approve Clerks expenses claim as set out in the attached document.</p> <p>9.6 To approve and authorise payment of expenditure to be incurred set out in the attached document.</p> <p>9.7 To resolve to approve changes to Financial Regulations in the document attached and for Clerk to file on website.</p> <p>9.8 To consider and then approve the re adoption the other governance documents listed on attached document marked item 9.8 and for the Clerk to file the documents on the website.</p> <p>9.9 to note actions on other auditor recommendations</p>	AJ
8.00	Information And Resolution	<p>10.</p> <p>10.1 Speed limit on A39 through the Village</p> <p>10.2 Valley Field Area</p> <p>10.3 Parking in the Village</p>	KS
8.20	Information and Resolution	<p>11.</p> <p>11.1 Purchase of additional Notice Board for the posting of Community Notices</p> <p>11.2 Proposal to make Corston Lane one way from Gould Close to the A4</p> <p>11.3 Replacement of the Hanging Tree with a bespoke hand made carved village sign</p>	JB
8.25	Resolution	12. to permit the Country Fair Group to use the Pavilion for an event on Saturday 19th August 2023	KE
8.30	Information and Resolution	<p>13.</p> <p>13.1 Hedge in the slip</p> <p>13.2 Bristol Airport planning application</p> <p>13.3 Dog bin bags</p> <p>13.4 Disturbances within the Village</p>	SC

8.40	Information and Resolution	14. 14.1 Handover of papers and keys by Clerk to Chair for 31st July 2023 and note this will occur on or after 5th August 2023 14.2 Other arrangements over clerk 14.3 Purchase of mobile phone for use by future Clerk 14.4 SLCC advices post 31.07.2023	AJ JB AJ
8.50	Information	15. Planning Decisions No decisions to consider	AJ
8.55	Information And Decision	16. Review of meetings attended by Councillors & future diary dates	JB
9.05		17. Future meetings and agenda items: Wednesday 13th September 2023 Wednesday 15th November 2023 And to resolve on dates for meetings of 2024.	JB

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Alan Jenner, Clerk to Corston Parish Council 04.07.2023