

Corston Parish Council

Chair: Gareth Dixon

Clerk: Julian French

email: corstonparishclerk@outlook.com

To: all Corston Parish Councillors
Saltford Ward Councillor Cllr. Duncan Hounsell
Corston Parish Council Noticeboard
Council Website

The Corston Parish Council Meeting was held at Corston Village Hall **Wednesday 22nd May 2024.**

The Chair led on Agenda items unless otherwise stated.

MINUTES

Item & Decision Required	Lead
1. Opening of the meeting including its conduct with public participation GD opened the meeting at 19:00.	GD
2. Councillors present including Ward Councillor, apologies and reason for absence Parish councillors in attendance: Gareth Dixon (GD – Chair), John Bravin (JB), Susan Charles (SC), Anthony Birts (AB), John Twist (JT), Kevin Shepherd (KS) and Cameron Law. Duncan Hounsell (DH), Saltford Ward Councillor was also present. No apologies for absence were necessary.	GD
3. Parishioners in attendance GD welcomed all parishioners in attendance.	GD
4. Declaration of Councillor's personal interests None declared.	GD
5. Approval of minutes from last meeting The minutes of the last Parish Council meeting, held on 10th April 2024, were approved by all Councillors and will be posted on the Village Noticeboard.	GD
6. Appointment of new Corston Parish Council Clerk Julian French has been interviewed for the vacant post and accepted the job offer to assume Corston Parish Council Clerk and Responsible Financial Officer duties with effect from 1 st May 2024; Julian was welcomed by all present.	GD

<p>7. Ward Councillor's Report</p> <p>The Ward Councillor's Report was circulated to councillors prior to the meeting.</p> <p>DH drew particular attention to the draft Local Plan, where the next consultation meeting is scheduled for 12th June 2024; he will update CPC as soon as he gets a steer on how things are proceeding.</p> <p>DH also highlighted the proposed speed limit of 20mph in Corston and informed the Council that a speed survey will need to be conducted before any decision is made. He also mentioned BANES upcoming plans for roadworks.</p> <p>8. Clerk's Report / Finance Report</p> <p>Acting Clerk JB had nothing to report.</p> <p>JF informed the meeting that he had commenced bringing the cashbook up to date and will finish this as soon as possible so that he can commence working with the auditor before the deadline of 1st July 2024. Approval of AGAR and Asset Register to be obtained from Councillors via email prior to submission of AGAR (see addendum).</p> <p>JF has also discovered a potential situation with HMRC where CPC records from earlier tax years need completing online. He will endeavour to remedy this himself over the telephone with HMRC, but has a business contact who may also assist him if required and approved to do so by the Council.</p>	<p>DH</p> <p>JF</p>
<p>9. Matters continuing from last meeting</p> <p>9.1 Security bollard at Recreation Ground entrance (KS) – KS reported that there has been no progress due to the potentially significant cost of installation in addition to buying the bollard. Various options were discussed, before JB proposed that we proceed to purchase a lockable bollard with 2 keys, 1 to be retained by JF and 1 locally; this was seconded by JT. KS will update at the next meeting.</p> <p>.</p> <p>9.2 Replacement of Hanging Tree & missing Cherry Trees (SC) – SC reported that there has been no movement since last discussed and is looking into suitable replacements, including costs.</p> <p>.</p> <p>9.3 Official email addresses for councillors (JB) – JB will work with JF to implement these.</p> <p>9.4 Valley Field masterplan (SC) – SC confirmed that Kate Measures has delivered her final report to the Councillors. There are 2 main areas for concern: grass cutting & the playground. She has recommended that separate action groups be set up to tackle specific areas.</p> <p>James Wynne has offered to deal with the ash dieback timber and any sale proceeds will be donated to the Country Fair Trustees. It was agreed that AB will ask James to proceed.</p> <p>AB proposed that we need 6 separate working parties, each led by 1 Councillor, to be established to formulate action plans for signage, playground, grass cutting, pavilion, access and nature improvement.</p> <p>JF will email all parishioners to request volunteers.</p> <p>JT proposed a vote of thanks be recorded for all the hard work undertaken by Kate.</p>	<p>GD</p>

<p>9.5 Dog field – SC advised that there has been some activity, although this has been delayed by inclement weather.</p> <p>9.6 Children’s Playground – this will be covered by the Valley Field working party.</p> <p>9.7 Local Plan Options Consultation – the CPC statement is on our website and we have submitted our comments to BANES.</p>	
<p>10. New Matters</p> <p>10.1 Cherry Tree (Meadlands) - Ash Tree at no 7 Meadlands was checked by Curo's Arborist - outcome healthy but due to other diseased Ash in the area it will be checked again next year.</p> <p>10.2 Valley Field Grass Cutting – James and Paul Wynne have kindly offered to resume maintaining the grass for no remuneration other than running costs. Following a discussion of this offer versus continuing with our current contractor, it was agreed that JT and AB will meet with the Wynnes to discuss their proposal further.</p>	GD
<p>11. Planning applications</p> <p>11.1 Planning Application Reference: 23/02939/TCA – decision – permitted 11.2 Planning Application Reference: 23/023694/TCA –decision -permitted 11.3 Planning Application Reference: 23/023746/TPO – decision - permitted 11.4 Planning Application Reference: 23/024771/TCA –decision - permitted 11.5 Planning Application Reference 24/00370/TPO – decision - permitted 11.6 Planning Application Reference 24/00257/TCA – decision – permitted 11.7 Planning Application Reference 24/00452/FUL – decision - permitted 11.8 Planning Applications Reference 24/00600/FUL – awaiting decision 11.9 Planning Application Reference 24/00370/TPO – decision - permitted 11.10 Planning Application Reference: 24/01093/TCA – decision - permitted 11.11 Planning Application Reference 24/00710/FUL – awaiting decision 11.12 Planning Application Reference 24/01658/TPO – no CPC objection 11.13 Planning Application Reference 24/01585/TPO – no CPC objection 11.14 Planning Application Reference 24/01848/TPO – no CPC objection</p>	JT
<p>12. Q & A – Parishioners and Council</p> <p>Parishioners Question - SC on behalf of Pamela Newton – she would like the reinstatement of the village notice board, previously by the telephone box, be kept on the agenda.</p>	GD
<p>13. Future CPC meetings</p> <p>24th July, 18th September, 20th November 2024</p> <p>GD closed the meeting at 21:00.</p> <p>14. Addendum (from Point 8)</p> <p>Asset Register as at 31st March 2024 and 2023-24 AGAR Report approved on 17th June 2024.</p>	GD

J French

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Julian French, Clerk to Corston Parish Council

22nd May 2024

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